



**Product Manual 35238**  
**(Revision -, 11/2024)**  
**Original Instructions**



## **Flex500 Digital Engine Control**

### **Security Manual**



### General Precautions

Read this entire manual and all other publications pertaining to the work to be performed before installing, operating, or servicing this equipment.

Practice all plant and safety instructions and precautions.

Failure to follow instructions can cause personal injury and/or property damage.



### Revisions

This publication may have been revised or updated since this copy was produced. The latest version of most publications is available on the Woodward website.

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If your publication is not there, please contact your customer service representative to get the latest copy.



### Proper Use

Any unauthorized modifications to or use of this equipment outside its specified mechanical, electrical, or other operating limits may cause personal injury and/or property damage, including damage to the equipment. Any such unauthorized modifications: (i) constitute "misuse" and/or "negligence" within the meaning of the product warranty thereby excluding warranty coverage for any resulting damage, and (ii) invalidate product certifications or listings.



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Always compare with the original for technical specifications and for proper and safe installation and operation procedures.

If your publication is not on the Woodward website, please contact your customer service representative to get the latest copy.

**Revisions—** A bold, black line alongside the text identifies changes in this publication since the last revision.

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ISA (International Society of Automation)  
Purdue Model - Purdue Enterprise Reference Architecture (PERA) (Theodore Williams)  
NERC (North American Reliability Corporation)  
NIST (National Institute of Standards and Technology)

## Warnings and Notices

### Important Definitions



This is the safety alert symbol used to alert you to potential personal injury hazards. Obey all safety messages that follow this symbol to avoid possible injury or death.

- **DANGER** - Indicates a hazardous situation, which if not avoided, will result in death or serious injury.
- **WARNING** - Indicates a hazardous situation, which if not avoided, could result in death or serious injury.
- **CAUTION** - Indicates a hazardous situation, which if not avoided, could result in minor or moderate injury.
- **NOTICE** - Indicates a hazard that could result in property damage only (including damage to the control).
- **IMPORTANT** - Designates an operating tip or maintenance suggestion.

#### **WARNING**

##### Lockout/Tagout LOTO

Ensure that personnel are fully trained on LOTO procedures prior to attempting to replace or service equipment on a “live” running Prime Mover. All safety protective systems (overspeed, over temperature, overpressure, etc.) must be in proper operational condition prior to the start or operation of a running engine. Personnel should be equipped with appropriate personal protective equipment to minimize the potential for injury due to release of hot hydraulic fluids, exposure to hot surfaces and/or moving parts, or any moving parts that may be activated and are located in the area of control of the unit.

#### **WARNING**

##### Overspeed / Overtemperature / Overpressure

The engine, turbine, or other type of prime mover should be equipped with an overspeed shutdown device to protect against runaway or damage to the prime mover with possible personal injury, loss of life, or property damage.

The overspeed shutdown device must be totally independent of the prime mover control system. An overtemperature or overpressure shutdown device may also be needed for safety, as appropriate.

#### **WARNING**

##### Personal Protective Equipment

The products described in this publication may present risks that could lead to personal injury, loss of life, or property damage. Always wear the appropriate personal protective equipment (PPE) for the job at hand. Equipment that should be considered includes but is not limited to:

- Eye Protection
- Hearing Protection
- Hard Hat
- Gloves
- Safety Boots
- Respirator

Always read the proper Material Safety Data Sheet (MSDS) for any working fluid(s) and comply with recommended safety equipment.

**! WARNING****Start-up**

Be prepared to make an emergency shutdown when starting the engine, turbine, or other type of prime mover, to protect against runaway or overspeed with possible personal injury, loss of life, or property damage.

**! WARNING**

**IOLOCK.** When a CPU or I/O module fails, watchdog logic drives it into an IOLOCK condition where all output circuits and signals are driven to a known de-energized state as described below. The System **MUST** be designed such that IOLOCK and power OFF states will result in a SAFE condition of the controlled device.

- CPU and I/O module failures will drive the module into an IOLOCK state.
- CPU failure will assert an IOLOCK signal to all modules and expansion racks to drive them into an IOLOCK state.
- Discrete outputs / relay drivers will be non-active and de-energized.
- Analog and actuator outputs will be non-active and de-energized with zero voltage or zero current.

The IOLOCK state is asserted under various conditions including:

- CPU and I/O module watchdog failures
- PowerUp and PowerDown conditions
- System reset and hardware/software initialization
- Entering configuration mode
- User selection

**NOTE:** Additional watchdog details and any exceptions to these failure states are specified in the related CPU or I/O module section of the manual.

**NOTICE****Battery Charging Device**

To prevent damage to a control system that uses an alternator or battery-charging device, make sure the charging device is turned off before disconnecting the battery from the system.

**! CAUTION**

**RISKS OF CALIBRATION AND CHECKOUT**—The calibration and checkout procedure should only be performed by authorized personnel knowledgeable of the risks posed by live electrical equipment.

**FUSE POWER SUPPLY MAINS**—The power supply mains should be properly fused according to the National Electrical Code. The recommended fuse is a European Type T fuse.

**DISCONNECTING DEVICE**—A switch or circuit breaker shall be included in the building installation that is in close proximity to the equipment and within easy reach of the operator and that is clearly marked as the disconnecting device for the equipment. The switch or circuit breaker shall not interrupt the protective earth conductor.

## Electrostatic Discharge Awareness

### NOTICE

#### Electrostatic Precautions

Electronic controls contain static-sensitive parts. Observe the following precautions to prevent damage to these parts:

- Discharge body static before handling the control (with power to the control turned off, contact a grounded surface and maintain contact while handling the control).
- Avoid all plastic, vinyl, and Styrofoam (except antistatic versions) around printed circuit boards.
- Do not touch the components or conductors on a printed circuit board with your hands or with conductive devices.

To prevent damage to electronic components caused by improper handling, read and observe the precautions in Woodward manual **82715**, *Guide for Handling and Protection of Electronic Controls, Printed Circuit Boards, and Modules*.

Follow these precautions when working with or near the control.

1. Avoid the build-up of static electricity on your body by not wearing clothing made of synthetic materials. Wear cotton or cotton-blend materials as much as possible because these do not store static electric charges as much as synthetics.
2. Touch your finger to a grounded surface to discharge any potential before touching the control, smart valve, or valve driver, or installing cabling connectors. Alternatively, ESD mitigation may be used as well: ESD smocks, ankle or wrist straps and discharging to a reference grounds surface like chassis or earth are examples of ESD mitigation.
  - ESD build up can be substantial in some environments: the unit has been designed for immunity deemed to be satisfactory for most environments. ESD levels are extremely variable and, in some situations, may exceed the level of robustness designed into the control. Follow all ESD precautions when handling the unit or any electronics.
    - I/O pins within connectors have had ESD testing to a significant level of immunity to ESD, however do not touch these pins if it can be avoided.
      - Discharge yourself after picking up the cable harness before installing it as a precaution.
    - The unit is capable of not being damaged or improper operation when installed to a level of ESD immunity for most installation as described in the EMC specifications. Mitigation is needed beyond these specification levels.

### IMPORTANT

External wiring connections for reverse-acting controls are identical to those for direct-acting controls.

## Regulatory Compliance

For all hardware Regulatory Compliance including North America, Europe, International, and Marine compliance refer to manuals:

Manual Number	Manual Description
26839V1	MANUAL - 505D DIGITAL CONTROL FOR STEAM TURBINES (VOL. 1)
35018V1	MANUAL - 505XT DIGITAL CONTROL FOR STEAM TURBINES (VOL. 1)
26838	MANUAL - FLEX500 CONTROL / PLATFORM
35072V1	MANUAL - VERTEX COMPRESSOR CONTROL VOLUME 1
35116	MANUAL - 505HT FOR PELTON TURBINES
35117	MANUAL - 505HT FOR FRANCIS / KAPLAN TURBINES

### Special Condition for Safe Use

The Flex500/505/Vertex Family was developed without a secure development life cycle process prior to the realization of current cybersecurity standards, and as such, shall not be considered a cybersecure product.

# Chapter 1.

## General Information

### Purpose

This manual provides a description of the cybersecurity (“security”) context and strategies for the Flex500 digital engine control referred as the Flex500 in the rest of this manual. The manual covers security configurations, user access information, decommissioning, and security alert reporting, and notification.

### Scope

This manual covers the Flex500 control.

### References

[Woodward Manual 26838](#), Flex500 Hardware Installation Manual

[ISA/IEC 62443 Series of Standards](#)

### Glossary

CAN	Controller Area Network
DDoS	Distributed Denial of Service
DiD	Defense in Depth
DoS	Denial of Service
IACS	Industrial Automation Control Systems
ICS	Industrial Control System
IDS	Intrusion Detection System
IPS	Intrusion Prevention System
IT	Information Technology
MITM	Man-in-the-Middle Attack
OT	Operations Technology
SCADA	System Control and Data Acquisition

## Chapter 2.

# Industrial Cybersecurity Basics

### Introduction

Cybersecurity events are becoming more and more common. Attackers are refining their strategies, and the attacks are becoming more diversified. Electricity suppliers experiencing disruptions, petroleum companies shutting down, ransomware running rampant—these can all be traced back to cyber attackers entering company IT and OT systems and causing these systems to malfunction or become unstable, even shutting down and having critical control systems disabled or destroyed.

OT systems are particularly vulnerable to cybersecurity attacks due to complexity. Large systems are difficult to harden against attack. Personnel to handle cybersecurity tasks are overloaded or nonexistent. The system components that need to be updated or replaced may be very difficult to locate and access by maintenance staff.

### What is Cybersecurity?

Cybersecurity is a discipline devoted to minimizing or eliminating any disruption to a system caused by events ranging from accidental user error to state (nation) level attacks intended to cause severe disruption or loss of data. Examples include, but are not limited to:

- Someone tripping over a cable and unplugging something critical.
- Tampering with logs to hide attack activity.
- Flooding the Ethernet connection with data to disrupt communications with the operator.
- Invalid sensor data that could cause unstable operation of the system.

Following the guidelines in this manual and configuring the Flex500 appropriately will aid in establishing a stable and secure engine control system.

### Purdue Model

Purdue Enterprise Reference Architecture (PERA), (Purdue model) was designed as a reference model for data flows in computer-integrated manufacturing where a plant's processes are completely automated. It came to define the standard for building an ICS network architecture in a way that supports OT security, separating the layers of the network to maintain a hierarchical flow of data between them.<sup>1,2</sup>

The Purdue model illustrated in Figure 1-1 represents a typical OT network architecture.

### Where Does the Flex500 Live in a Purdue Model-based OT Network?

The Flex500 lives at level 1 of the Purdue model illustrated in Figure 1-1. Level 1 contains basic control equipment. These consist of complex controllers, PLC's, monitoring equipment, and other equipment required to maintain control of the process.

Level 2, the supervisory layer, contains SCADA client functions, operators, and engineering workstations, and HMI's.

Level 3 represents site operations. This layer represents SCADA systems, data storage, secure remote access functions, and secure functions to exchange data between the OT and IT networks.

Level 4 represents services provided by IT and is not considered part of the OT network.

Level 5 represents the enterprise IT network and is not considered part of the OT network.

Level 0 consists of sensors and actuators interfacing with the physical process. Sensors could be pressure, temperature, speed, and so on. Actuators can include motors, relays, valves, and other hardware to perform some function on the physical process.

The Industrial Demilitarized Zone, or DMZ, prevents unintended data exchange between IT and OT systems. General user tasks such as email, instant messaging, non-critical file sharing, and entertainment applications must never be allowed to access the OT network.

<sup>1</sup> A Reference Model for Computer Integrated Manufacturing, ISA, Williams, Theodore, 1991

<sup>2</sup> PERA Master Planning Guide, Enterprise Consultants, International, Rathwell, Gary, 2009

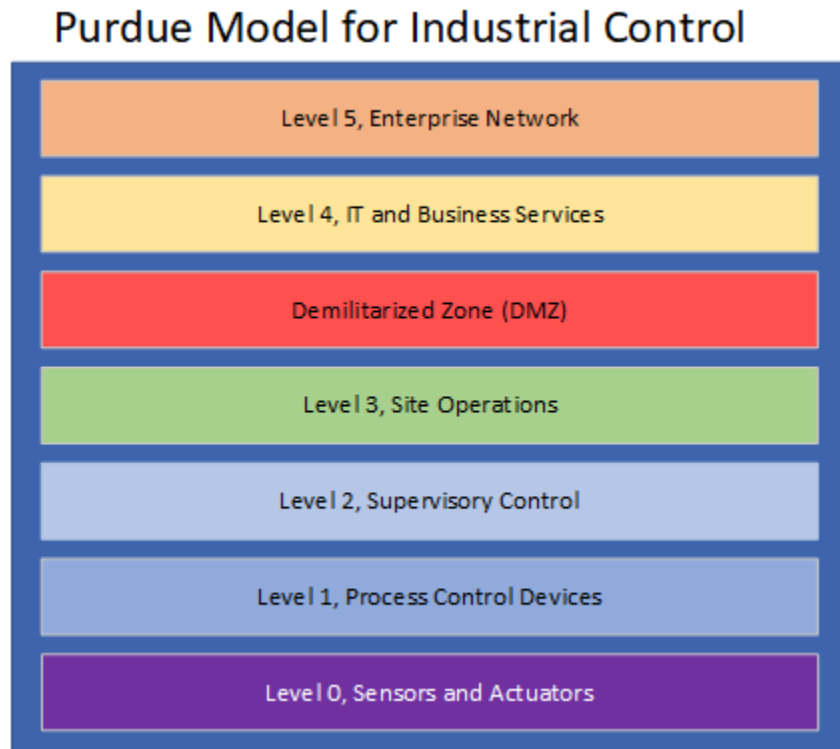


Figure 1-1. Purdue Model

## Denial of Service (DoS) Protection

Denial of service attacks are where a deluge of information is sent to the Flex500's communication ports causing the ports to slow down substantially or possibly even crash. This information can consist of a combination of valid requests at such a high rate that the port handler cannot keep up or malformed messages that the port cannot resolve in a timely manner. DoS attacks can occur on the Ethernet and CAN interfaces. The Flex500 does not have integrated capabilities to deal with these attacks. It is up to the system and/or controller network to ensure that communications are clean and do not overload the Flex500.

## Malware Prevention

Every effort must be made to ensure that any software or firmware loaded to the Flex500 is authentic Woodward or application developer software. Utilize methods such as hashing and signatures to help ensure authenticity.

## Chapter 3.

# Defense in Depth (DiD)

Defense in Depth is a strategy that leverages multiple layers of security to protect an organization's assets. The concept is that if one layer of defense is compromised, additional layers exist to help ensure that threats are stopped before the Flex500 is compromised.<sup>1</sup>

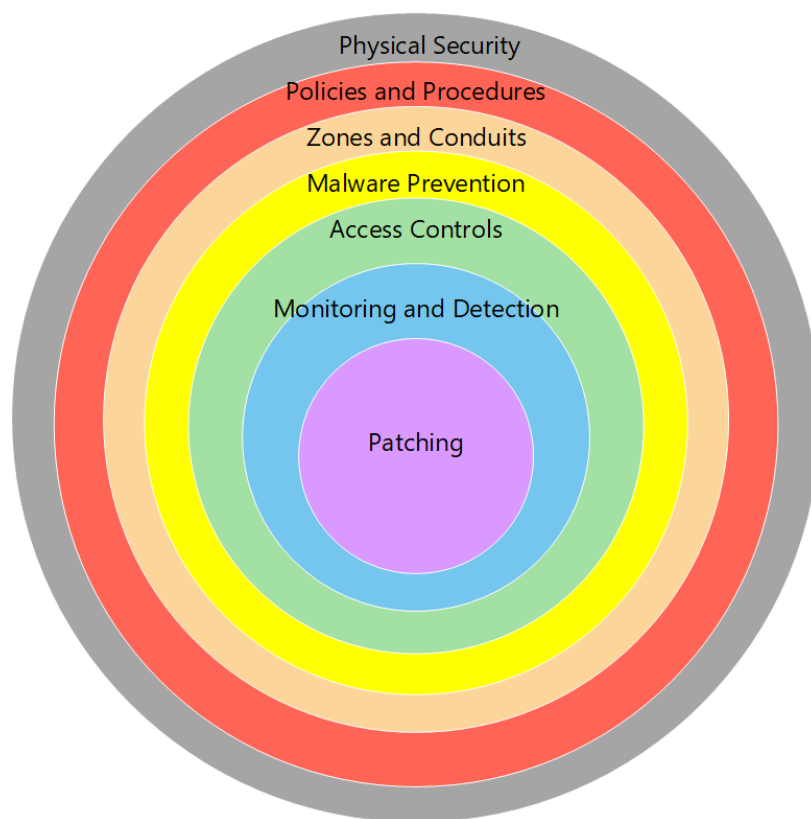


Figure 3-1. Defense in Depth

<sup>1</sup> IEC 62443-1-1 (Definition) and IEC 62443-4-1 SD-2, Defense in Depth

## Defense in Depth Concept

### Physical Security

Physical security must be tailored to the environment the Flex500 is used in. Here are a few guidelines.

Physical access control is an aspect to a defense in depth strategy for securing the Flex500 in an application. Physical security can include fences, closed-circuit cameras, guards, signage, and motion sensors, etc. The idea is to detect and deter attackers before they can access the control system. Ensure that physical security devices notify the appropriate personnel in a timely manner so action can be taken if needed. The earlier the warning occurs the better.

The Flex500 is a panel mounted control generally in a cabinet on a panel or on a cabinet surface, so physical protection for the cabinet and its environment should be provided to ensure that only approved personnel have access to the control. Provide some method to alert operators that the cabinet or its environment has been accessed.

Just as important as physically protecting the Flex500 is protecting the cabling attached to the control. Physical damage to the cabling can cause instability of the equipment controlled by the Flex500 and damage to the Flex500 itself. Damage to cabling does not need to be severe to be a significant threat. Inaccurate or corrupted sensor feedback to the control can cause significant damage and instability.

Driver signals to the equipment being controlled can be corrupted, lost, or shorted to each other or ground, causing damage or instability.

Another concern for cabling is the ability of an attacker to tap into the cabling. An attacker could create false or inaccurate information by delaying messages or injecting false information causing damage or instability. Sensors and outputs must be similarly protected from access to prevent a false context for engine operation and control.

All service-related activities should be documented and acknowledged by the system owner. Ensure that all personnel performing service or maintenance are qualified to do the work.

### Policies and Procedures

The control owner should have in place policies and procedures to raise awareness of security practices for IACS. Having a security-aware staff greatly eases the process of implementing security practices. When the team understands the need for security, they are more likely to help ensure security is enforced.

The control should not be directly accessible from any public network including the Internet. Networks are a very common attack path for electronic controls that can be operated remotely. Isolating the Flex500 to a secure plant control network should be a high priority.

If complete isolation from a public or insecure network is not possible, protect and secure the network in which the Flex500 resides from attacks originating from the network. Firewalls, routers, IDS and IPS equipment can help ensure cybersecurity for the control.

### Zones and Conduits

Zones and conduits are not a direct cybersecurity mitigation tool, rather, they are used to analyze and partition the system to develop a defense in depth plan. A zones and conduits analysis can help define trust zones and the elements within those trust zones. Then the system owner can decide what mitigations are needed between zones to create defense in depth layers.

### Malware Prevention

It is critical that software and/or firmware installed on the Flex500 is of known quality and integrity. Various methods such as signing and hash comparisons can be used to achieve this. These verifications must be performed before loading software and firmware to the control as the control cannot perform these verifications itself.

## **Access Controls**

### **User Interface**

Control access should be through hardened (security enhanced, incorporating special security hardware and/or software) PC's or HMI's. PC's running Windows provide an exceptionally easy attack path. Ensure that all patches and updates are applied and that security tools are installed and kept up to date. Any user interface connected to the Flex500 should be hardened and have all security updates applied.

### **Service Tools**

Woodward provides an array of software tools that can provide functions from monitoring to full Flex500 operation and configuration. Ensure that only Woodward or Flex500 provider approved tools are used to interact with the Flex500. Refer to your installer, sales contact, or Woodward customer support for details.

## **Monitoring and Detection**

Monitoring and detection tools can help the user catch attackers. The Flex500 does not have this capability built in, so the user must use tools such as firewalls, IDS, and IPS appliances to help protect Ethernet-based communication. For CAN connections, the user must ensure that CAN communications are protected to prevent denial of service attacks and man-in-the-middle attacks. Using redundant command strategies, such as CAN and analog demand together, can help ensure that invalid commands are sent to the control.

## **Patching**

Woodward occasionally releases new software for controls that update the control with new or updated functions. These patches may also contain security updates required to keep the control secure. It is critical that the system owner/operator installs these updates as soon as practicable when they are released.

There are two scenarios where patches could be applied. The first covers boot-type patches to update the boot-level firmware of the Flex500. The second scenario covers application patches for the application firmware. Application patches could be supplied by Woodward or the application developer.

Contact your sales representative or Woodward customer service for further information.

## Chapter 4. Communication Ports

Disable ports that will not be used. The fewer open ports on a device, the fewer access points an attacker will have to get into the device. Often, a system operator may not be aware of open ports. This could be due to maintenance and troubleshooting activities, or through using software that opens ports by default for its own use. Regularly scan the device to check for open ports that should not be open and reconfigure any that are found to make them unavailable.

### Default Open Ethernet Ports

Below is a list of commonly used ethernet ports for Flex500 service and application interfacing with external devices; however, not all ports may be in use for a particular application. Contact your application provider for a list of open ports.

- 123 – SNTP
- 666 – Servlink
- 502 – Modbus

Woodward recommends and can supply external firewall products that implement IDS and IPS. Contact your sales representative or Woodward customer service for details.

## Chapter 5.

# Attack Scenarios

The attack vectors in Figure 5-1 illustrate a few examples of attacks which could impact the availability and integrity of the Flex500.

### Man-in-the-Middle Attack

A man-in-the-middle attack (MITM), achieved by accessing communications signals to and from the control, could exploit vulnerabilities of protocols such as Modbus communication networks which are natively insecure. One scenario for this type of attack involves an attacker controlling and possibly altering messages/packets/data between two parties. In a MITM attack the integrity of sensor data or output commands could be compromised leading to unexpected and hazardous operation of the Flex500 and Flex500-controlled devices.

### Replay Attack

A replay attack can have the same impact, but it exploits valid messages/packets/data which are repeated or delayed fooling the user into believing a false control context exists. One scenario for this type of attack could be the replay of a valid start or stop which disrupts the intended sequence of operation. MITM attacks are best prevented by protecting communications associated with the Flex500 (user interface, sensors) from access by an attacker.

### DoS or DDoS

A Denial-of-Service (DoS) or a Distributed-Denial-of-Service (DDoS) are intended to attack a system's availability and prevent normal control functions and operations. DoS attacks often exploit network vulnerabilities by overwhelming routers and network adapters with unnecessary traffic.

To help combat DoS attacks, the system should provide network appliances to detect intrusion, provide rate limiting, and provide deep packet inspection. The appliances should be external to the control, but within the same secure network zone. This will help ensure that the Flex500 remains responsive.

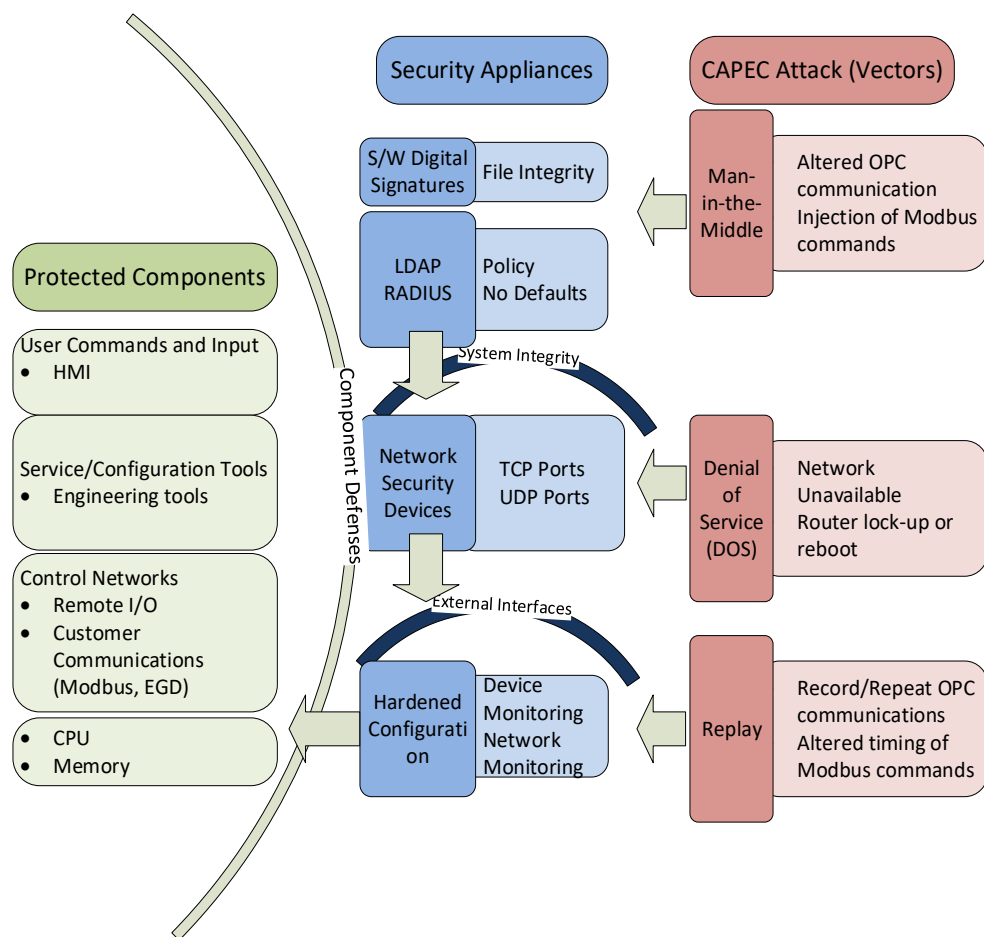


Figure 5-1. Potential Attack Vectors

## Chapter 6.

# Flex500 Security Overview

The Flex500 was not developed with secure development life cycle process and prior to the realization of current cybersecurity standards and as such shall **not** be considered a cybersecure product. From a networking perspective, the Flex500 is required to be located within a secure OT network as a component that requires further layers of protection provided at the system-level. All Ethernet and CAN datalink interfaces require protection from DoS attacks and malicious messaging. From a physical accessibility perspective, the Flex500 is located within a cabinet or on a panel. As such, the cabinet and cabling shall be safeguarded in order to protect datalink and hardwired sensor and actuation interfaces with the Flex500.

Despite the lack of intrinsic security limitations within the Flex500, service protocols (e.g. AppManager, Servlink) can support user accounts and passwords. For system integrators and Flex500 application end-users, protocol security features are a property of the Flex500 application, and the respective application manuals shall be referenced for details on service protocol security implementations.

For full password details, refer to Manual 26838 - Flex500 Digital Control Installation and Operation.

## Chapter 7.

# Security References

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Security references, such as those from IEC/ISA 62443, NIST, and NERC, are guidelines to help ensure that the product is designed and developed in such a way that it can guard against attacks and actions that would compromise performance. Examples of these actions range from simple human error up to and including malicious attacks resulting in damage to the Flex500 and damage to equipment connected to the Flex500.

## Chapter 8.

# Security Notifications and Patching

### Security Notifications

The Woodward Product Security Incident Response Team (PSIRT) is notified of security incidents related to Woodward secure products. The PSIRT analyzes the incident report and decides how best to deal with the issue. Depending on the severity of the issue, the PSIRT may:

- Notify customers of the incident and possibly offer quick fixes to help minimize risk in the short term.
- Place security event notices on the Woodward product support web site.
- Schedule low priority fixes in the product patching schedule to provide security updates in the next service pack release.

Customers can report security problems through Woodward customer service [cybersecurityhelpdesk@woodward.com](mailto:cybersecurityhelpdesk@woodward.com) or the Woodward web site.

### Firmware Upgrade

Woodward and/or Flex500 application developer occasionally release firmware updates after product release to fix functional and security issues. It is vital that updates be installed as soon as practical to keep the Flex500 secure. Firmware updates are available on the Woodward product support web site at [www.woodward.com/en/support/industrial/technical-help-desk](http://www.woodward.com/en/support/industrial/technical-help-desk).

## Chapter 9.

# Product Support and Service Options

### Product Support Options

If you are experiencing problems with the installation, or unsatisfactory performance of a Woodward product, the following options are available:

- Consult the troubleshooting guide in the manual.
- Contact the manufacturer or packager of your system.
- Contact the Woodward Full Service Distributor serving your area.
- Contact Woodward technical assistance (see “How to Contact Woodward” later in this chapter) and discuss your problem. In many cases, your problem can be resolved over the phone. If not, you can select which course of action to pursue based on the available services listed in this chapter.

**OEM or Packager Support:** Many Woodward controls and control devices are installed into the equipment system and programmed by an Original Equipment Manufacturer (OEM) or Equipment Packager at their factory. In some cases, the programming is password-protected by the OEM or packager, and they are the best source for product service and support. Warranty service for Woodward products shipped with an equipment system should also be handled through the OEM or Packager. Please review your equipment system documentation for details.

**Woodward Business Partner Support:** Woodward works with and supports a global network of independent business partners whose mission is to serve the users of Woodward controls, as described here:

- A **Full Service Distributor** has the primary responsibility for sales, service, system integration solutions, technical desk support, and aftermarket marketing of standard Woodward products within a specific geographic area and market segment.
- An **Authorized Independent Service Facility (AISF)** provides authorized service that includes repairs, repair parts, and warranty service on Woodward's behalf. Service (not new unit sales) is an AISF's primary mission.

A current list of Woodward Business Partners is available at: [www.woodward.com/find-a-local-partner](http://www.woodward.com/find-a-local-partner).

### Product Service Options

The following factory options for servicing Woodward products are available through your local Full-Service Distributor or the OEM or Packager of the equipment system, based on the standard Woodward Product and Service Warranty (Woodward North American Terms and Conditions of Sale 5-09-0690) that is in effect at the time the product is originally shipped from Woodward or a service is performed:

- Replacement/Exchange (24-hour service)
- Flat Rate Repair
- Flat Rate Remanufacture

**Replacement/Exchange:** Replacement/Exchange is a premium program designed for the user who is in need of immediate service. It allows you to request and receive a like-new replacement unit in minimum time (usually within 24 hours of the request), providing a suitable unit is available at the time of the request, thereby minimizing costly downtime. This is a flat-rate program and includes the full standard Woodward product warranty (Woodward North American Terms and Conditions of Sale 5-09-0690).

This option allows you to call your Full-Service Distributor in the event of an unexpected outage, or in advance of a scheduled outage, to request a replacement control unit. If the unit is available at the time of the call, it can usually be shipped out within 24 hours. You replace your field control unit with the like-new replacement and return the field unit to the Full-Service Distributor.

Charges for the Replacement/Exchange service are based on a flat rate plus shipping expenses. You are invoiced the flat rate replacement/exchange charge plus a core charge at the time the replacement unit is shipped. If the core (field unit) is returned within 60 days, a credit for the core charge will be issued.

**Flat Rate Repair:** Flat Rate Repair is available for the majority of standard products in the field. This program offers you repair service for your products with the advantage of knowing in advance what the cost will be. All repair work carries the standard Woodward service warranty (Woodward North American Terms and Conditions of Sale 5-09-0690) on replaced parts and labor.

**Flat Rate Remanufacture:** Flat Rate Remanufacture is very similar to the Flat Rate Repair option with the exception that the unit will be returned to you in “like-new” condition and carry with it the full standard Woodward product warranty (Woodward North American Terms and Conditions of Sale 5-09-0690). This option is applicable to mechanical products only.

## Returning Equipment for Repair

If a control (or any part of an electronic control) is to be returned for repair, please contact your Full-Service Distributor in advance to obtain Return Authorization and shipping instructions.

When shipping the item(s), attach a tag with the following information:

- Return authorization number
- Name and location where the control is installed
- Name and phone number of contact person
- Complete Woodward part number(s) and serial number(s)
- Description of the problem
- Instructions describing the desired type of repair

### Packing a Control

Use the following materials when returning a complete control:

- Protective caps on any connectors
- Antistatic protective bags on all electronic modules
- Packing materials that will not damage the surface of the unit
- At least 100 mm (4 inches) of tightly packed, industry-approved packing material
- A packing carton with double walls
- A strong tape around the outside of the carton for increased strength

### NOTICE

To prevent damage to electronic components caused by improper handling, read and observe the precautions in Woodward manual 82715, *Guide for Handling and Protection of Electronic Controls, Printed Circuit Boards, and Modules*.

## Replacement Parts

When ordering replacement parts for controls, include the following information:

- The part number(s) (XXXX-XXXX) that is on the enclosure nameplate
- The unit serial number, which is also on the nameplate

## Engineering Services

Woodward offers various Engineering Services for our products. For these services, you can contact us by telephone, by email, or through the Woodward website.

- Technical Support
- Product Training
- Field Service

**Technical Support** is available from your equipment system supplier, your local Full-Service Distributor, or from many of Woodward's worldwide locations, depending upon the product and application. This service can assist you with technical questions or problem solving during the normal business hours of the Woodward location you contact. Emergency assistance is also available during non-business hours by phoning Woodward and stating the urgency of your problem.

**Product Training** is available as standard classes at many of our worldwide locations. We also offer customized classes, which can be tailored to your needs and can be held at one of our locations or at your site. This training, conducted by experienced personnel, will assure that you will be able to maintain system reliability and availability.

**Field Service** engineering on-site support is available, depending on the product and location, from many of our worldwide locations or from one of our Full-Service Distributors. The field engineers are experienced both on Woodward products as well as on much of the non-Woodward equipment with which our products interface.

For information on these services, please contact one of the Full-Service Distributors listed at [www.woodward.com/find-a-local-partner](http://www.woodward.com/find-a-local-partner).

## Contacting Woodward's Support Organization

For the name of your nearest Woodward Full-Service Distributor or service facility, please consult our worldwide directory at [www.woodward.com/support](http://www.woodward.com/support), which also contains the most current product support and contact information.

You can also contact the Woodward Customer Service Department at one of the following Woodward facilities to obtain the address and phone number of the nearest facility at which you can obtain information and service.

### Products Used in Electrical Power Systems

<u>Facility</u> -----	<u>Phone Number</u>
Brazil -----	+55 (19) 3708 4800
China -----	+86 (512) 8818 5515
Germany -----	+49 (711) 78954-510
India -----	+91 (124) 4399500
Japan -----	+81 (43) 213-2191
Korea -----	+82 (51) 636-7080
Poland -----	+48 (12) 295 13 00
United States -----	+1 (970) 482-5811

### Products Used in Engine Systems

<u>Facility</u> -----	<u>Phone Number</u>
Brazil -----	+55 (19) 3708 4800
China -----	+86 (512) 8818 5515
Germany -----	+49 (711) 78954-510
India -----	+91 (124) 4399500
Japan -----	+81 (43) 213-2191
Korea -----	+ 82 (51) 636-7080
The Netherlands --	+31 (23) 5661111
United States -----	+1 (970) 482-5811

### Products Used in Industrial Turbomachinery Systems

<u>Facility</u> -----	<u>Phone Number</u>
Brazil -----	+55 (19) 3708 4800
China -----	+86 (512) 8818 5515
India -----	+91 (124) 4399500
Japan -----	+81 (43) 213-2191
Korea -----	+ 82 (51) 636-7080
The Netherlands --	+31 (23) 5661111
Poland -----	+48 (12) 295 13 00
United States -----	+1 (970) 482-5811

## Technical Assistance

If you need to contact technical assistance, you will need to provide the following information. Please write it down here before contacting the Engine OEM, the Packager, a Woodward Business Partner, or the Woodward factory:

### General

Your Name \_\_\_\_\_

Site Location \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

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### Prime Mover Information

Manufacturer \_\_\_\_\_

Turbine Model Number \_\_\_\_\_

Type of Fuel (gas, steam, etc.) \_\_\_\_\_

Power Output Rating \_\_\_\_\_

Application (power generation, marine,  
etc.) \_\_\_\_\_

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### Control/Governor Information

#### Control/Governor #1

Woodward Part Number & Rev. Letter \_\_\_\_\_

Control Description or Governor Type \_\_\_\_\_

Serial Number \_\_\_\_\_

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#### Control/Governor #2

Woodward Part Number & Rev. Letter \_\_\_\_\_

Control Description or Governor Type \_\_\_\_\_

Serial Number \_\_\_\_\_

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#### Control/Governor #3

Woodward Part Number & Rev. Letter \_\_\_\_\_

Control Description or Governor Type \_\_\_\_\_

Serial Number \_\_\_\_\_

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### Symptoms

Description \_\_\_\_\_

*If you have an electronic or programmable control, please have the adjustment setting positions or the menu settings written down and with you at the time of the call.*

# Revision History

## Revision –

- New manual

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We appreciate your comments about the content of our publications.

Send comments to: [industrial.support@woodward.com](mailto:industrial.support@woodward.com)

Please reference publication **35238**.



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Woodward has company-owned plants, subsidiaries, and branches, as well as authorized distributors and other authorized service and sales facilities throughout the world. Complete address / phone / fax / email information for all locations is available on our website.